

Dear ZCCC Families,

This notice is to inform you of a revision in scheduling and billing policies for our elementary-age summer camp program beginning May 30, 2023, as well as our After School and Kids Day Off programs beginning on August 9, 2023. These revisions have become necessary to ensure that we have adequate staffing for children attending and will allow our teachers to accurately plan their days and activities.

Our elementary summer camp program will now be a 10-week commitment. If your child does not need to attend the full 10 weeks of summer and you would like to select weeks, please contact us and we will let you know if this option is available. You may choose which days of the week you would like your child(ren) to attend each week, from 1 day a week to the full 5 days a week. A 10% discount is given to the oldest child if two or more siblings sign up for all 5 days of the week. The days selected will be the same each week. Make-up days/substitution days are not permitted in our summer program. Additional days may be added but your request must be submitted to Amy Hall or Cindy Crummette by the Monday prior to the week you need care. Approval is based on availability and the daily rate will be applied to your next payment for any additional days. Tuition will be billed one to two weeks prior, depending on the payment schedule selected. You will receive a one-week vacation tuition credit that may be used between the start and end of summer camp. The credit will be for a Monday through Friday vacation and cannot be broken up over weeks. If a vacation is not taken you will not receive the tuition credit.

Our After-School Program will now be a 42-week commitment, with built-in inclement weather days. You may choose which days of the week you would like your child(ren) to attend each week, from 1 day a week to the full 5 days a week. A 10% discount is given to the oldest child if two or more siblings sign up for all 5 days of the week. The days selected will be the same each week. Make-up days/substitution days are not permitted in our academic year after-school program. Additional days may be added but your request must be submitted to Amy Hall or Cindy Crummette by the Monday prior to the week you need care. Approval is based on availability and the daily rate will be applied to your next payment for any additional days. Tuition will be billed one to two weeks prior, depending on the payment schedule selected.

Our Kids Day Off program will also be a commitment for the academic year period, however, you will be able to cancel up to one week prior to the KDO day without being charged. You must cancel by one week prior to the KDO day(s) your child(ren) will not be attending, as no exceptions will be made for this cancellation period. There are 23 days in the upcoming academic year (August 9, 2023 – May 24, 2024) that we will have Kids Days Off.

Feel free to contact me with any questions you may have. Thank you all so much for being a part of the ZCCC family.