

ZCCC ~ Tuition, Payments & Forms

TUITION EXPRESS

- ZCCC families pay tuition through Tuition Express autopay.
- You will fill out a hard copy of the Payment Authorization Form and return it to us before your child's first day.
- The processing fee for all debit/credit card transactions through Tuition Express is 2.5% of the total amount being paid. This fee is in addition to your tuition.
- You can avoid this transaction fee by putting a checking account on file through Tuition Express.



PAYMENT

- To re-enroll in ZCCC's preschool academic year, your tuition account must be current.
- A non-refundable registration fee of \$75.00 per family is due at the time of enrollment for all new & returning families. An additional deposit is NOT required with enrollment. This fee covers enrollment from May 18, 2020 to August 6, 2021. This registration fee holds your spot in the program. No refunds of the registration fee will be given for any reason.
- Our academic year is a 41-week commitment (August 10, 2020 - May 21, 2021) which consists of 180 school days and built-in inclement weather days.
- There are three payment options:
 1. Pay each semester (or the academic year) in full by cash, check, or your checking account (through Tuition Express). Credit card/debit card payments are not accepted for semester/year in full payments.
 2. You can autopay weekly (Thursday) by your form of payment on file through Tuition Express, checking account or debit/credit card. When auto paying weekly, you are paying each Thursday for the upcoming week.
 3. You can autopay biweekly (Friday) by your form of payment on file through Tuition Express, checking account or debit/credit card. When auto paying bi-weekly, you are paying every other Friday for the upcoming two weeks.
- Families are responsible for the total tuition amount of the program in which they have enrolled their child regardless of absences due to non-COVID illness, inclement weather or vacation.
- If ZCCC temporarily closes due to COVID-19 related circumstances, current billing and tuition rates may be evaluated.
- The ZCCC academic year tuition totals take into account holiday school closures and inclement weather. Make-up days/substitution days are NOT permitted.
- ZCCC administration does not send weekly payment reminders or statements. It is the parent/guardian's responsibility to regularly login to myprocare.com and check their tuition account.
- Families must provide a 30-day written notice of their intent to terminate ZCCC childcare services. Families will be responsible for payment for 30 days after the notice is given.
- Furthermore, families must provide a 30-day written notice if their enrollment plans change. Payment of the current tuition is required within this 30-day period regardless of whether the child attends.

FORMS

The following forms must be on file for your child to attend their first day of school.

- Immunization Record
- Birth Certificate
- Tuition Express
- Financial Agreement
- COVID Health Policy
- Sunscreen
- Medication (For students with allergies/medical conditions that require medication such as Benadryl, EpiPen, AUVI-Q, etc.)